

INDIANA STATE LIBRARY

LSTA Information Access for the Un-served Grant 2013 Guidelines

Library Development Office
Indiana State Library
315 West Ohio Street
Indianapolis, IN 46202
(317) 232-3697
FAX (317) 232-0002
www.library.in.gov



Program Overview

The Institute for Museum and Library Services identified “targeting library and information services to persons having difficulty using a library and to underserved urban and rural communities, including children from families with incomes below the poverty line” as one of the primary goals of the LSTA grant program. The Indiana State Library included this goal in its 2013-2017 LSTA five-year plan, to “form partnerships and continue efforts to reduce the percentage of Indiana residents un-served or underserved by a public library.”

Sixty-nine percent of Indiana residents indicate that access to high-speed internet, provided by libraries, is very beneficial to business and economic growth (Indiana Business Research Center 2007). Yet approximately 6.5% of Indiana residents are not served by a public library system. Indiana already ranks below national averages for both the number of household computers in the state and number of households with Internet connectivity (US Census Bureau Current Population Survey, October 2010). This means that for roughly 6.5% of the population, no information safety net or alternative point of access to information exists for those unable to afford or access online resources at home. Such un-served populations can be found in 29 of Indiana’s 92 counties.

The goal of this project is to assist public libraries in providing library services to these un-served and underserved populations. The Indiana State Library will use these grant monies to provide support for Indiana libraries making a concerted effort to extend their current service area or services such that un-served or underserved populations gain increased access to library services and electronic resources.

Application Process

1. Who may apply?

Libraries making a concerted effort to extend their current service area or services such that un-served or underserved populations gain increased access to library services and electronic resources will be considered for this grant. Methods public libraries have used in the past to provide services for un-served populations include consolidation with annexation, annexing un-served areas, and creating outreach programs such as bookmobiles.

2. How do libraries apply?

Interested applicants should first contact the Indiana State Library to discuss their plan for enhancing or expanding services. The Indiana State Library will determine whether the project is eligible for funding based on need and availability of funds. Applicants will then be required to complete the LSTA grant application and provide supporting documentation.

3. What amounts may be requested?

For the 2013 grant year, a library may request up to **\$3 per individual added to the library's service area through expansion**. For example, a library adding 3,000 new users to their service population through expansion would be eligible to receive a grant up to \$9,000.

4. What is acceptable use of these funds?

Funds may be used for purchasing needed library technology and equipment, increasing network capabilities, implementing new services, or support for migration to Evergreen. Examples of costs associated with these methods include technological improvements such as additional computers, increased bandwidth, or circulation equipment.

Allowable expenses

Technology hardware and software (see CIPA information below)
Project staff (wages & benefits of temporary employee; temporary expansion of part-time staff)
Training for participating staff and volunteers

Non-allowable expenses

Entertainment costs
Ongoing operating costs
Overhead or indirect costs
Wages and benefits for existing full-time employees
Other expenses restricted by state or federal guidelines

CIPA Statement

Use of LSTA funds for certain allowable purchases may require public libraries or public elementary and secondary school libraries to comply with the federal Children's Internet Protection Act (CIPA). See www.fcc.gov/cgb/consumerfacts/cipa.html.

If interested, please contact LSTA Consultant Jennifer Clifton at jclifton@library.in.gov or (317) 234-6550